

Summer Computer Class

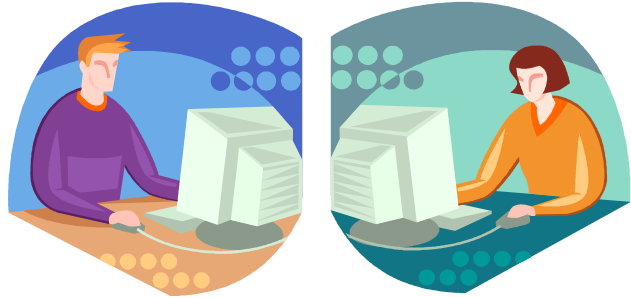
Grace Baptist Chapel, Jun 3-5, 2014

Summer Computer Course, Jun 3-5, 2014

Any age, any ability –

learn the basics or add some tools to your computing repertoire

- PC Hardware Orientation
- Linux Operating System
- Libre Office Writer
- Libre Office Calc
- Libre Office Impress
- Libre Office Base



For all ages. Covers six areas of computer hardware/software.

Total of 12 hours of continuing education credit (1.2 CEUs).

www.ehow.com/how_7505265_calculate-ceus.html

Tue, Jun 3, 10-12: Computer hardware orientation

Discover what's inside the box and the input/output.

Tue, Jun 3, 1-3: Introduction to a Linux operating system

Discover the similarities to a Windows environment.

Tired of paying for bad Windows releases?

Wed, Jun 4, 10-12: Word Processing (Libre Office Writer)

Libre Office is the free version of MS Office with almost all the same features.

Corresponds to MS Word.

Wed, Jun 4, 1-3: Spreadsheets (Libre Office Calc)

Learn how to use the features of the spreadsheet program.

Corresponds to MS Excel.

Thur, Jun 5, 10-12: Presentations (Libre Office Impress)

Corresponds to MS PowerPoint. Create a practice presentation to the class.

Thur, Jun 5, 1-3: Data Base (Libre Office Base)

Corresponds to MS Access. Learn how to construct and use a data base.

Classes held at Grace Baptist Chapel, 12201 Comanche NE, Albuquerque

Suggested donation \$25 to NM Science Foundation

Class size limited to eight students

Notebook and handouts provided

Contact mark@nm-sciencefoundation.org for registration

